

## MATERIALS

- 1 Piece of Cardstock Paper for Box TOP $\left.21.6 \mathrm{~cm} \times 27.9 \mathrm{~cm}\left(8.5^{\prime \prime}\right) \times 11^{\prime \prime}\right)$
- 1 Piece of Cardstock Paper for Box BOTTOM $20.9 \mathrm{~cm} \times 27.3 \mathrm{~cm}\left(8.25^{\prime \prime} \times 10.75^{\prime \prime}\right)$
- Pencil
- Ruler
- Crayola® Washable Glue Stick
- Crayola Scissors


1. Draw an $X$ from one corner to the other on the back of the paper.

2. Hold the paper in the VERTICAL position. Cut along the vertical crease in an outside corner and stop at the intersection of the horizontal crease. Repeat in all 4 corners.

3. Fold 1 side of the paper into the centre so that the outer edge lines up with the centre of the $X$. Make the fold flat and crisp.

4. Place the paper on the desk. Fold the long sides of the paper up along the creases and at right angles to the desk. Fold the ends in and at right angles to the sides. Glue them to each other to form the end of the box.

5. Unfold the paper and repeat for the other side and the 2 ends of the paper. You should have made 4 folds.

6. Apply lots of glue to the middle rectangle at the end of the paper. Fold that rectangle up and at a right angle to the desk. Fold the top edge down over the end flaps. Glue it into place.
